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**Decision Maker:** **CARE SERVICES  
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

**Date:** 23<sup>rd</sup> September 2015

**Decision Type:** Non-Urgent Non-Executive Non-Key

**Title:** **MATTERS ARISING AND WORK PROGRAMME**

**Contact Officer:** Graham Walton, Democratic Services Manager  
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**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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1. Reason for report

- 1.1 The Committee is asked to review its work programme for 2015/16, the programme of visits to day centres and residential homes and matters arising from previous meetings. The Committee is also asked to comment on and endorse a new approach to some of its co-opted member roles.

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2. **RECOMMENDATIONS**

(1) The Committee is requested to consider its work programme (noting in particular that the meeting on 28<sup>th</sup> January 2016 will be moved to 12<sup>th</sup> January 2016), list of visits and matters arising and indicate any changes that are necessary.

(2) The Committee is asked to comment on and endorse the proposals for co-opted members outlined in paragraph 3.6 below.

### Corporate Policy

1. Policy Status: Existing Policy: As part of the Excellent Council workstream within Building a Better Bromley PDS Committees should plan and prioritise their workloads to achieve the most effective outcomes.
  2. BBB Priority: Children and Young People Excellent Council Supporting Independence:
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### Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £326,980
  5. Source of funding: 2015/16 revenue budget
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### Staff

1. Number of staff (current and additional): 8 posts (7.39 fte)
  2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting
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### Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision
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### Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of this Committee to use in controlling their work
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### Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

### 3. COMMENTARY

- 3.1 The Committee's matters arising table is attached at **Appendix 1**. This updates Members on recommendations from previous meetings which continue to be "live".
- 3.2 The current 2015/16 Work Programme is attached as **Appendix 2**. It reflects the areas already identified at the beginning of the year. Other reports may come into the programme or there may be references from other Committees, the Portfolio Holder or the Executive. The Committee is asked to note that the meeting scheduled for 28<sup>th</sup> January 2016 has been moved to 12<sup>th</sup> January 2016.
- 3.3 The Committee is asked at each meeting to consider its Work Programme and review its workload in accordance with the process outlined at Section 7 of the Scrutiny Toolkit. In considering the work programme Members will need to be satisfied that priority issues are being addressed; that there is an appropriate balance between the Committee's key roles of (i) holding the Executive to account, (ii) policy development and review, and (iii) external scrutiny of local services, including health services; and that the programme is realistic in terms of Member time and officer support capacity. The Committee has re-appointed the Health Scrutiny Sub-Committee to look at local health issues – the next meeting is due to be on 4<sup>th</sup> November.
- 3.4 At its meeting on 21<sup>st</sup> January 2015 the Committee agreed to re-establish the Care Homes Reference Group to monitor work around moving residents from Lubbock House. The membership was confirmed at the meeting on 23<sup>rd</sup> June 2015 as Councillors Ruth Bennett, Charles Rideout and Diane Smith, plus Leslie Marks, Angela Clayton-Turner and residents' representatives. The Reference Group has subsequently met on 22<sup>nd</sup> June and 17<sup>th</sup> August.
- 3.5 The schedule of visits to care homes and day centres has been updated and information on recent and forthcoming visits is provided in the table in **Appendix 3**.
- 3.6 The Committee at its meeting on 23<sup>rd</sup> June 2015 re-appointed a number of co-opted members and alternates. In the light of the recent changes to the overarching groups that represent specific interests, in particular the cessation of the Council on Ageing and Mental Health Forum, and the difficulties that the Carers Forum representatives have had attending all the meetings, a new approach to some of the co-opted member roles is being considered. We are exploring with the Voluntary Sector Strategic Network (VSSN) as to whether they can provide two representatives (and two alternates) who will provide input on behalf of –
- Older People
  - Carers
  - People with Mental Ill Health
  - People with Learning Disabilities

This change would not affect the status of the current XbyX, Living in Care Council or Bromley Health Watch members of the Committee.

<b>Non-Applicable Sections:</b>	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous work programme reports

**Matters Arising 2014/15 progress summary**

<b>PDS Minute number/ title</b>	<b>Committee Request</b>	<b>Update</b>	<b>Completion Date</b>
Minute 159 22 January 2014 <b>Request for Carry Over of Funding for Public Weight Management Pilot Schemes</b>	Outcomes of the project to be reported to the committee at 3, 6 and 12 months.	Added to Work Programme.	November Health Scrutiny Sub Committee
Minute 48 11 November 2014 <b>Work Programme – Young Carers</b>	Chairman requested a report on Young Carers	Added to Work programme	To be scheduled
Minute 81 25 <sup>th</sup> February 2015 <b>Assurance Arrangements for Children’s Services</b>	Committee requested that issues identified with the Bromley Safeguarding Children Board around a lack of representation from some agencies, or representation which was not at a sufficiently senior level be addressed as soon as practicable, and that the assurance test be repeated and reported biennially.	-	June 2016
Minute 94 4 <sup>th</sup> March 2015 <b>Supporting Looked after Children in University</b>	Members requested a further report in a year’s time.	Added to work programme for	10 <sup>th</sup> March 2016
Minute 11E 23 <sup>rd</sup> June 2015 <b>Gateway Review of Tenancy Sustainment Services</b>	Members requested that officers review the impact of welfare reforms on the demand for Tenancy Sustainment Services and report back in Spring 2016 with recommendations for further commissioning.	Will be covered when the reports are presented back to PDS	To be scheduled

**Care Services PDS Committee Work Programme**

<b>Health &amp; Wellbeing Board</b>	<b>8 Oct 2015</b>
<b>Care Services PDS</b> <b>(Joint Meeting with Public Protection &amp; Safety PDS Committee)</b>	<b>3 Nov 2015</b>
Supply and Demand for Illegal Drugs	
<b>Health Scrutiny PDS Sub-Committee</b>	<b>4 Nov 2015</b>
PRUH Improvement Plan - Update from Kings	
Update on the Health Check Programme	
Diabetes Prevention Programme (inc Outcomes of Weight Management Pilot Schemes)	
Update on the Urgent Care Service	
<b>Care Services PDS</b>	<b>17 Nov 2015</b>
Adult Social Care Local Account 2014	
Annual Corporate Parenting Report 2014/15	
Contract Monitoring Activity Update	
Education Outcomes for LBB Children in Care	
Portfolio Budget Monitoring inc Impact Changes to Public Health Budget	
Update on Tackling Trouble Families Project	
Independent Reviewing Officer Annual Report 2014/15	
Reablement Business Case (Invest to Save)	
Bromley Safeguarding Adults Board (BSAB) Annual Report	
Carers Strategy 2015	
LD Supported Living Gateway Review (CSG)	
Temporary Accommodation Update	
<b>Care Services PDS</b>	<b>12 Jan 2016</b>
Draft 2016/17 Budget	
Portfolio Budget Monitoring	
Capital Monitoring	
Portfolio Plan Mid-Year Update	
Bromley Safeguarding Children's Board Annual Report 2014/15	
Contract Monitoring Activity Update	
Quality Monitoring of Services	
LD Supported Living Gateway Review	
LD Supported living Contract Award	
Contract Awards	
<b>Health &amp; Wellbeing Board</b>	<b>11 Feb 2016</b>
<b>Health Scrutiny PDS Sub-Committee</b>	<b>25 Feb 2016</b>
Better Care Fund Projects Update	
PRUH Improvement Plan - Update from Kings	
Winter Pressures Update	
<b>Care Services PDS</b>	<b>10 Mar 2016</b>
Portfolio Budget Monitoring	
Capital Monitoring	
Supporting Looked After Children at University	
LD Supported Living Gateway Review	
LD Supported living Contract Award	
Contract Awards	
Contract Monitoring Activity Update	
<b>Health &amp; Wellbeing Board</b>	<b>21 Apr 2016</b>

<b>To be scheduled</b>	
Review of Foster Carer Payments	
Homelessness & Welfare Reform Drawdown from Central Contingency	
Update on Community Integration	
Disability Strategy	
KAB Contract Overview	
Young Carers	
Impact of Welfare Reforms on Tenancy Sustainment Services	

**Member Visits**

Establishment Name	Date	Time	Council Members Attending	Status
<b>Bethlem Royal Hospital (The)</b> (Monks Orchard Road, Beckenham, Kent, BR3 3BX)  <b>Weblink:</b>  <a href="http://www.nhs.uk/Services/Hospitals/Overview/DefaultView.aspx?id=3093">http://www.nhs.uk/Services/Hospitals/Overview/DefaultView.aspx?id=3093</a>	09.09.15 WEDNESDAY	14:00-16:00	Cllr Angela Wilkins Cllr Michael Turner Cllr Judith Ellis Cllr Peter Fookes Cllr Julian Benington Cllr Angela Page Cllr Melanie Stevens	Complete
<b>Albemarle Road, Beckenham, Kent, BR3 5HL</b> (c/o Community Options Ltd) <b>Weblink:</b>  <a href="http://www.nhs.uk/Services/careproviders/MapsAndDirections/DefaultView.aspx?id=49867">http://www.nhs.uk/Services/careproviders/MapsAndDirections/DefaultView.aspx?id=49867</a>  <b>Maximum of 2 Council Members to attend visit</b>	22.09.15 TUESDAY	09:30–10:30	Cllr Alan Collins Cllr Peter Fookes	Complete
<b>Regency Court</b> (Extra Care Housing)  <b>Weblink:</b> <a href="http://www.hanover.org.uk/properties/estates/regency-court-bromley/?ColourScheme=green">http://www.hanover.org.uk/properties/estates/regency-court-bromley/?ColourScheme=green</a>	07.10.15 WEDNESDAY	09:30–11:30	Cllr Judith Ellis Joan McConnell (Co-Opted) Cllr Peter Fookes Justine Godbeer (Co-Opted ) Cllr Terence Nathan	
<b>St Mark's Day Centre</b> ( <i>Biggin Hill Community Care Assoc</i> )  <b>Weblink:</b>  <a href="http://www.bigginhillcommunitycare.org/?s=St+Mark%E2%80%99s+Day+Centre">http://www.bigginhillcommunitycare.org/?s=St+Mark%E2%80%99s+Day+Centre</a>	20.10.15 TUESDAY	13:30-15:30	Cllr Julian Benington Cllr Peter Fookes Cllr Melanie Stevens Cllr Mary Cooke Leslie Marks ( Co-Opted)	
<b>Willett House Nursing Home</b> 10 Kemnal Road, Chislehurst, Kent, BR7 6LT  <b>Weblink:</b> <a href="http://www.missioncare.org.uk/willett-house-nursing-home/">http://www.missioncare.org.uk/willett-house-nursing-home/</a>	09.11.15 MONDAY	14:00-16:00	Cllr Judith Ellis Cllr Terence Nathan Cllr Peter Fookes Leslie Marks (Co-Opted)	
<b>Padua Road</b> (Supported Living - with live-in Carer) <b>Maximum of 2 Council Members to attend visit</b>	25.11.15 WEDNESDAY	09:30–10:30	Cllr Julian Benington Leslie Marks (Co-Opted)	

Establishment Name	Date	Time	Council Members Attending	Status
<b>Hollybank</b> (143 Chislehurst Road, Orpington, BR6 0DS) <b>Maximum of 6 Council Members to attend visit</b>			CANCELLED TO BE & RESCHEDULED SPRING TERM 2016	Cancelled